

Meeting Minutes
Date: March 23, 2016

Attendees: Arlis Esnough, Dale Pust, Pam Dickson, Lance Bolson, Nicole Sawyer, Laurie Simonson. On speaker phone – Kristie Haefner, Sheila Denny-Andrews, JoAnne Scherber, Jody Holstein, Chris Schroers and Kristine Gruetzman.

President Report: - Dale Pust

- A “heads up” email will go out to the membership on 4/6 notifying members that the salary survey will be sent out on 4/20. Survey participation will close on 5/11 and the survey results will be available on 5/24/16.
- Dale asked members to let him know if they would like to be on the nominating committee for the new slate of officers. The nominating committee will either meet in person or via phone. Laurie Simonson stated that she’d be willing to be on the nominating committee. The slate of officers will be presented and voted on at the May meeting. Officers will be sworn in at the June meeting.
- The 2016 National Practice Management Conference will be held June 27-30 in Baltimore, MD. The reduced, early registration rate ends on May 1.
- Along with the change in our name, the logo has changed. Sheila will need to update all the name tags with this new logo.
- The 4/27/16 meeting is cancelled as we’d like all members to attend the Firm Administrator’s lunch put on by MNCPA on this day.

Vice President Report: - Pam Dickson

- Pam is trying to find speakers for the upcoming months and is looking for ideas. Suggestions made were topics on: leadership; 2-3 managing partners on a panel where we can ask questions; invite accounting marketing group to talk about marketing; recruiting ideas (Laurie Dahlberg?); conflict resolution
- JoAnne suggested a topic related to insurance for cyber-crime. She will check with her litigation group and get back to Pam on this idea.

Treasurer Report: - Lance Bolson

- \$9,811.12 in account.
- Received money from IV Desk for seminar sponsorship
- Will do a ½ sponsorship break at the National conference. Dale will check on how to get this accomplished.

Secretary Report: - Sheila Denny-Andrews

- Presented the new by-laws with changes for name change.
- The signature page will be sent to officers for signature.

Membership Chair: - Amy Mettlach (not able to attend meeting)

MNCPA News

- The MNCPA Firm Administrator's lunch will be held April 27 from Noon to 1:30 pm at the Minneapolis Golf Club.
- The recognition dinners for new CPAs will be held Tuesday, May 24 and Thursday, October 27.

Program:

- **“Extraordinary Firm Administrator; Being the Best of the Best”** with Laurie Simonson, AAAPM, Director of Operations at Froehling Anderson